

**APPLICATION FOR REFUND OF ASSESSMENT PAID****PAPER AND PAPER-BASED PACKAGING PROMOTION, RESEARCH,  
AND INFORMATION ORDER  
(7 CFR PART 1222)**

The following statements are made in accordance with the Privacy Act of 1974 (U.S.C. §552a) and the Paperwork Reduction Act of 1995. The authority for requesting this information to be supplied on this form is the Commodity Promotion, Research, and Information Act of 1996, Pub. L. 104-127, 110 Stat. 1032 (7 U.S.C. §§7411-7425).

**PLEASE READ THE INSTRUCTIONS OF APPLICATION  
BEFORE COMPLETION (PLEASE TYPE OR PRINT)**

Name of Applicant	Title	Business Telephone No. (include area code)	
Name of Manufacturer and/or Importer		Tax ID or Importer No.	
Business Address	City	State	Zip
Email			

A reimbursement is hereby requested for the assessment collected by the Paper and Packaging Board paid by the above-named manufacturer and/or importer because the assessment was paid on: (i) organic product or other product that is not covered under the Paper and Paper-Based Packaging Promotion, Research, and Information Order; or (ii) paper or paper-based packaging manufactured or imported by the manufacturer and/or importer during a marketing year in which the manufacturer and/or importer manufactured or imported less than 100,000 short tons of paper and paper-based packaging. I certify that the attached documentation and reasons provided in this application for reimbursement are true and correct to the best of my knowledge and I have not previously applied for a reimbursement on the above listed paper and paper-based packaging. I further certify that I am authorized to file this application on behalf of the aforementioned business.<sup>1</sup>

Name of Applicant (Print)	Title
Signature of Applicant	Date

<sup>1</sup> Any false statement or misrepresentation may result in a fine of not more than \$10,000, imprisonment for not more than 5 years, or both (18 U.S.C. §1001).

## INSTRUCTIONS

Please provide reasons for the request for refund as well as receipts or copies thereof.

Return your request to:

Paper and Packaging Board  
8200 Greensboro Drive, Ste 1175  
McLean, VA 22102  
Telephone No.: (703) 935-8590  
Email: [assessments@paperandpackaging.org](mailto:assessments@paperandpackaging.org)

Receipts or copies thereof, submitted with this application will not be returned. Type or Print this application. Attach additional pages if necessary.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0581-0093. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW.; Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov).

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